



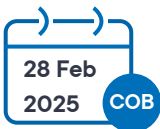
2025 RTO obligations checklist

Keep track of key dates for your training provider this year

ASAP

Check that ASQA can contact you in 2025

- Do you know your asqanet login details? If you can't log in to asqanet.asqa.gov.au, please visit our website for assistance.
- Make sure your Chief Executive Officer's email address is up to date at asqanet.asqa.gov.au.
- Make sure your Chief Executive Officer's mobile number is accurate so you can receive SMS reminders for urgent matters.



RTO activity reporting

Report your RTO's Total VET Activity AVETMISS data for 2024 to NCVER— every RTO has to report, even if no training was provided. If your RTO did not deliver any nationally accredited training during 2024, you will need to provide a Nil return directly to NCVER.



Annual Declaration on Compliance submission

Submit your 2025 Annual Declaration on Compliance.

Note: Your CEO will receive an email with the submission link on 3 March 2025. Submissions close 31 March 2025.

Read more about the ADC [here](#).



Quality indicator submission

Submit your 2024 quality indicator data by using the Quality Indicator webform.

The form will be open from January 2025.



The revised Standards come into full regulatory effect

Visit our website to find out more.



Pay your Annual Registration Charge invoice

Pay your ARC invoice by 31 July 2025.



Renew and keep up to date

Keep your registration up to date by checking when it expires at asqanet.asqa.gov.au or training.gov.au.

Renewal applications open 12 months prior to registration expiry and close 90 days before expiry. Late applications may not be accepted.

This list is provided as a reminder only. RTOs need to meet other obligations and deadlines to comply with the requirements of ongoing registration in 2025. Visit www.asqa.gov.au for more information.

Our social media accounts are the best place to keep up to date with the latest information from ASQA

